1. **Attendees**

John Snelling (JS), Ros Horne (RH), Dennis Wells (DeW), Jinny Wells (JW), Richard Harden (RHa), Alfie Saunders (AS), Ro Cove (RC) Diane Snelling (DS), Ken Codling (KC).

1. **Apologies for Absence**

Guy Wilhelmy (GW), John Horne (JH),

1. **Minutes of last meeting**

The minutes of the last meeting were agreed with the no changes.

1. **Action points**

The Action points were discussed and updated on the Action point log.

1. **Finance**

RHa gave an update on the end of year financial position as at 31/12/21 and the current position as at 24/01/22.

**Funds in Bank as at** **31/12/21** **Funds in Bank** **as at 24/01/22**

**£23,040.29 £19,236.39**

A further Covid grant of £2,667 from NNDC has been claimed and will be paid by the end of the month. An electronic copy of the full annual accounts for 2021 can be provided after discussion at the AGM in March.

1. **Building and grounds maintenance**

* **Grounds**
* RHa to contact builder Murray to obtain the costs for replacing the concrete pad and Ro to speak to Alistair McKinnon to obtain a quote.
* **Buildings**

The fire alarm has gone off again so the committee agreed for Dennis to contact Wyre Electrical to resolve the issue.

The committee agreed to the purchase of an external mail box for the village hall.

1. **Bookings and Website**

RHo advised that the website is up to date and that bookings were good. A new 3 day booking for a swimming company has been obtained and this may lead to regular bookings. RC asked JS if he would cancel Short Mat Bowls on the 18th Feb to accommodate this and JS agreed.

1. **Work parties**

No work parties arranged.

1. **Programme of Events**

RHa asked if anything had been planned for the Queens Jubilee. After a discussion it was agreed that RHo would speak to the Pub, The Church and the WI to see what they were planning and JS would contact the Parish Council to see what their intentions are.

1. **Any Other Business**

* JS advised the committee that SL had resigned from the committee.
* JS and JW welcomed Lucy Parsons to the committee.
* DW asked if we should reclaim the joining fee from the film club. After a short discussion it was agreed for him to reclaim it.
* A discussion took place about nappy and sanitary bags and the committee agreed to purchase these for the users.
* JW and DW gave their apologies for the AGM as they have a family commitment.
* RHa to chase up the return of village hall keys, DS said that she was happy for users to drop their keys through her letter box as log as they were in an envelope with the users name on the outside.
* JS advised that there were two areas of the painting that needed looking at. RHa advised that the company would be quoting for herself and she would identify the areas and raise it with them at the same time.
* DW raised the issue of the broken locks on the cleaning cupboard in the hall by the kitchen. JS agreed to look at them, in doing so has identified that both have missing catches and new will need to be procured.
* Rha advised that she will not be resigning from the committee this year but will only be willing to manage the website and Facebook sites and the cleaning rota.
* JS asked the remaining committee members to consider taking on the Chairman and Secretary roles after the AGM, RHa has agreed to continue as treasurer.

1. **Date of next meeting.**

Friday 4th March 2022 after the AGM at the Village Hall.