1. **Attendees**

John Snelling (JS), Diane Snelling (DS), Ros Horne (RH), Guy Wilhelmy (GW), John Horne (JH), Dennis Wells (DeW), Jinny Wells (JW),

1. **Apologies for Absence**

Richard Harden (RHa), Alfie Saunders, Sue Lawrence (SL), Ken Codling (KC), Ro Cove (RC).

1. **Minutes of last meeting**

The minutes of the last meeting were agreed with the no changes.

1. **Action points**

The Action points were discussed and updated on the Action point log.

1. **Finance**

JS gave an update on the current financial position as at 21/07/21 as RHa was unable to attend meeting.

**Funds in Bank**

**£30,366.31**

This is after the payment of £1542 to Wyre Electrical for full electrical testing.

JS also asked the Committee to agree the payment for Insurance of £1557.34, this is up £30 on last year. He also advised that the accounts are still with the auditor.

1. **Building and grounds maintenance**
* **Grounds**

The Gas compound and around the hall have been weeded. However, the weeds are back in the compound. After a short discussion GW agreed to take on the compound to resolve the weed issue and maintain the two external padlocks on the compound. **AP7**

* **Buildings**

Full electrical survey has highlighted around 30 issues. **AP2** We are awaiting Wyre electrical to provide a cost for this and for costs for fire **AP4** and CCTV **AP5** systems and two additional sensor spotlights on the back of the hall **AP6** and an additional spotlight on the stage **AP3**. These works will be carried out in September.

JW advised that the internal and external window ledges need cleaning. Rho agreed to contact the window cleaner to ask him to clean windows and ledges inside and out. **AP8**

The committee also agreed to obtain quotes for repainting the hall inside and out, Rho and JW to obtain these. **AP1**

1. **Work parties**

No outstanding work parties.

1. **Programme of Events**

The committee discussed the revised event on the 28th August 2021. It was agreed that DS would purchase the remaining food items for coffee morning. It was agreed that we would only have the Hog roast for the evening. DS will produce leaflets for delivery in the village two weeks before the event, the committee will share the delivery out. Posters and Erpingham Social network will also be updated.

1. **Bookings and Website**

RH advised that the website is up to date and that we have a new regular booking on a Thursday morning. She also advised that there is a party booking and the Scottish dances are holding a Lunch, tea and dance in September. She also advised that Zumba had asked if there could be a reduction in the hire charge. The committee discussed this and agreed a reduction of 50p per hour to bring them in-line with the charges the other regular hirers are charged.

1. **Any Other Business**
* RHa asked the committee if the concrete area in the car park could be relayed and it is breaking up. The committee agreed that we cannot afford to resurface that whole car park but quotes should be obtained for replacement of the concreted area. **AP9**.
* RHa advised the committee that the Parish council were proposing to place some benches near the MUGA. The committee discussed this and agreed the benches were needed but would suggest they were sited the football pitch side along with new recycling and rubbish bins. Since the meeting Gerry Cox from the Parish council has been in touch and he has been advised of the committee’s suggestions.
1. **Date of next meeting.**

Monday 16th August 2021 at 7pm at the Spread Eagle.