1. **Attendees**

 Jinny Wells(JW) Chairman, Ros Horne (RH), Dennis Wells (DeW), Richard Harden (RHa), Alfie Saunders, Ro Cove(RC), Sue Lawrance (SL) , Ken Cooling(KC).

1. **Apologies for Absence**

 John and Diane Snelling. Guy Wilhelmy, John Horn, Norman Brown.

1. **Minutes of last meeting**

The minutes of the last meeting were agreed with the no changes.

1. **Action points**

Most of the action Point related to the event on 3rd July, The Grand Re-opening of the Village Hall. Scones, cakes, hog roast, pizza and disco have all been arranged. Marquees are to be erected on the day before. DS proposed a timetable for setting up and clearing up which individuals have agreed to. Disposables have or will be purchased by DS. The only crockery to be used was the hall mugs. These will be washed by JW and DWe on Friday afternoon. JW offered to go to Bookers/Macro for last minute supplies. Display boards have been purchased and will be used for memorial boards for those who are no longer with us and also as a display for the various groups and clubs that use the hall and what they have to offer. JW offered to create some sort of banner to be displayed in front of the hall. Advert to go into K.I.T and a letterbox drop to Erpingham and Calthorpe was proposed.

1. **Finance**

RHa gave an update on the current financial position as at 26/02/21

**Funds in Bank**

**£31,703.11**

RHa advised that we have received another £1000 grant from North Norfolk District Council essentially Covid related. It was agreed to discuss what we should do with some of our excesses at a future meeting. One suggestion may be to contribute to future work on the playground

1. **Building, grounds and maintenance**
* **Grounds**

A weeding party still needs to be agreed

* **Buildings**

Inside- the stage needs redecorating as does the back hall. Still awaiting a quote to upgrade lighting on the stage and back hall. Also PAC Testing is due. SL to chase the quote. It would be good if this were completed before the reopening.

The annual Risk Assessment by AS and GW is still outstanding.

1. **Work parties**

As above plus attending to the planters with new bedding plants.

1. **Programme of Events**

The committee had a long discussion on the event on the 3rd July. Therefore Film night in November, Quiz night in January 22, Film Night again in February 22, still all to be finalised and discussed at the next meeting.

1. **Bookings and Website**

RH advised that the website and Facebook are up to date. She also announced SL would be helping her with Facebook and the website in future. Regular clubs and activities are beginning to return to normal and the coffee morning plan to restart on Wednesday 7th July.

1. **Any Other Business**
2. We had a short discussion on how we might advertise the hall to wider interests. RC. to investigate further and discuss at the next meeting.
3. **Date of next meeting.**

Tues 29th June at 7pm in the Hall to discuss final arrangements for our reopening on 3rd July.