1. **Attendees**

John Snelling (JS), Diane Snelling (DS), Ros Horne (RH), John Horne (JH), Alfie Saunders, Norman Smith (NS), Shirley Goldbourn (SG), Richard Harden (RHa).

1. **Apologies for Absence**

Matthew Quinn (MQ), Dennis Wells (DeW), Jinny Wells (JW).

1. **Minutes of last meeting**

The minutes of the last meeting were agreed with the no changes.

1. **Action points**

**See Action point spreadsheet.**

1. **Finance**

RH gave the committee the latest finance spreadsheets and the end of year accounts and auditors report at the meeting and gave an update on the current financial position as at 20/01/19. The committee thanked Richard and expressed their delight at the quality of the documentation he has supplied.

**Unrestricted funds**

**£11,139.64**

**Restricted funds**

**Play area**

**£2,728.03**

**Hall Extension**

**£190.00**

**Total Balance**

**£14,453.32**

The committee unanimously agreed to make a payment of £20 to the auditor. Richard agreed to look at reducing the costs of utility bills and Norman agreed to look at cheaper options for Calor Gas. Richard has also produced a spreadsheet for the costs and takings for Quiz night and will produce a similar sheet for all future events.

1. **Building, grounds and playground maintenance**

* **Grounds**

The committee unanimously agreed to purchase 16 Tonnes of tarmacadam scalpings. Dennis to arrange delivery.

* **Buildings**

The committee unanimously agreed to go ahead with the roof repairs as quoted by Crosby Roofing. Dennis to arrange dates.

JS suggested that perhaps a brick skin and new roof could be built around the existing hall encapsulating the current one. JS to speak to architect and builders.

New cleaner has let us down, Ros has quote from a new firm and Alfie has agreed to approach another company for a quote.

The committee agreed to go ahead with the flooring for the kitchen and Entrance Hall. The quote from Concept carpets was agreed unanimously.

* **Play Ground**

Brochures from several companies have been received and the committee agreed for quotes to replace equipment and surface to be sourced. Grant and funding opportunities can then be looked at.

* **Work parties**

Playground tidy up in the spring

Painting the outside of the hall in the spring

Spread scalpings.

Move unit in Kitchen for flooring to be laid.

1. **Programme of Events**

Film Night – Mar 16 (Falling on your feet)

Ros and John H will run bar, Shirley to sell choc ices and popcorn, Richard to provide a float to Ros.

Dennis has procured the DVD and relevant licences.

1. **Bookings and Website**

Ros has the website up to date and advised that bookings are good.

1. **Other Updates**

**Bowls club update**

Nothing to report.

**Football club update**

No Report

**Parish Council update inc MUGA**

Norman advised the committee that the Parish Council has been approached, by the company that manages cell-phone masts, to allow a survey with a view to installing a new one in the village.

**WI update**

After some doubt in November about its continuation the WI resolved its issues and continues to meet in the village hall on a monthly basis. There are one or two activities this year which will involve the hire of the hall and with its many interests it continues to be an important and active part of village life.

**Erpingham Leisure hub update**

Due to Banningham short mat continuing John has purchased two mats and associated equipment on behalf of ELH and has started Short Mat Bowls on a Monday afternoon at 2pm. The sessions have 10 regular players attending.

ELH has also purchased a new metal storage shed, a concrete base will be laid for this shortly.

**Erpingham with Calthorpe village hall ‘200 club’ lottery**

New forms have been issued to all existing members. A few have decided not to continue but we have had several people taking up new or extra numbers. The last few outstanding forms will be collected by the end of the month. At present there are 18 spare numbers.

1. **Any Other Business**

* Norman advised that Christine’s executors have asked the WI and Village Hall for suggestions to buy something for £150 .
* The committee decided that the date for the AGM will be 7pm on Wednesday 1st May. This will give time for it to be advertised in the next issue of KIT.
* The committee agreed to pay KIT £50 to cover advertising for the coming year..

1. **Date of next meeting.**

The meeting closed at 16.30 and the next meeting will be on Wednesday 1st May 2019 in the village hall following the AGM at 7pm.