**Erpingham with Calthorpe Village Hall Management Committee**

**Minutes of the Annual General Meeting**

**held at the Village Hall on Wednesday 1st May 2019**

1. **Present:**

Jinny Wells, Dennis Wells, John Snelling, Diane Snelling, Ros Horne, John Horne, Richard Harden, Alfie Saunders, Stephen Green.

1. **Apologies for Absence**:

Norman Smith, Matt Quinn, Shirley Golbourn.

1. **Approval of minutes of AGM held 14th March 2018**

It was agreed that the minutes be approved with the following changes: item 8, Management Committee for 2015 changed to item 9. Management committee for 2018. Item 9. changed to item 10. It was then signed as a true record of the 2018 meeting.

1. **Action Points**

There were no action points arising from the previous AGM minutes.

1. **Annual Report**

It has been a good year for the Village Hall Committee. It has been well used with further improvements having been made, including the installation of blackout blinds. Established and new users continue to improve regular income and one-off bookings for Parties etc, have improved.

The VHMC organised four events during the year - a quiz night, a wine tasting night (this was cancelled due to lack of numbers) and two film nights. The quiz night had over 80 tickets sold and both film nights had over 30 tickets sold.

Thanks were extended to all those volunteers who formed the various working parties during the year and to those that help with the cleaning of the Village hall.

Jan Jeavons was thanked for running the 200 Club which she was able to pass on to Yvonne Moore and thanks were expressed to Yvonne for taking this on. The Committee took the opportunity to revamp the 200 club. Thanks to Richard Harden and John Snelling for setting this up and ensuring most of the issues were resolved before handing the running over to Yvonne. A few members took the opportunity to cease there numbers so numbers are available.

Two committee stood down this year so there are vacancies on the committee. The Hall has to be self- financing and relies totally on enough volunteers to form the Committee and do the work to keep it going.

1. **Treasurers Report**

The Treasurer presented the financial report, which has been independently examined, was accepted by the Meeting.

The year end balance was Unrestricted funds £11,139.64, Restricted funds for Play area £2,728.03 and Hall Extension £190.00, giving a total balance of £14,057.67 compared to the previous year of £12,686.05.

There was an operating surplus in 2018 of £1371.62

Expenses for 2019 will include £2,100 for roof repairs, £2,500 for re-sanding and re-varnishing the village hall floor and around £700 for replacing the vinyl flooring in the kitchen.

Stephen Green asked for clarification of the reporting dates of the accounts and village hall. After a brief discussion it was agreed that in future the reporting period for both would be 1st Jan to 31st Dec with the AGM being held mid Feb the following year.

1. **Booking Secretary’s Report**

I am happy to report that regular village hall bookings and new bookings were up considerably during 2018, following strong efforts to publicise the venue through our website and social media.

All the regular user groups have continued to use the hall, and these are the Wednesday Coffee Club, the WI, Carpet Bowls (during the winter months), Zumba, Pilates, and Kurling. Other users are Erpingham School and the U3A for Art Appreciation meetings. We are also happily looking at an increase in bookings for private functions: workshops, parties, dinners and meetings.

We had several new regular bookings in 2018; the WI Art Group every other Friday morning and Table Tennis every Monday evening, after Pilates. I am pleased that Pia Shell has resumed her Yoga sessions at the hall every Thursday evening.

Overall, bookings continue to go well so far this year. Short Mat Bowls is a new event for the hall on Monday afternoons, January to April 2019. We hope this booking will return in September this year.

The hall, as you can see, is used for a wide range of activities and we are always trying to expand these.

Finally, a huge thank you to everyone on the village hall cleaning rota for doing such a fantastic job; it is very much appreciated by everyone who uses the hall.

1. **Reports From User Representatives**
2. **Bowls Club (John Snelling)**

The Bowls Club finished mid table in the three leagues it entered. It has 26 playing members at the moment. We had one-member die and one move during the year. The hot weather caused excessive wear to the green as it could not be watered enough although post season it has recovered well.

Special thanks were expressed to the volunteers who keep the green in tip top condition, assist in painting the outside of the club house and help the Club to run smoothly. It is a considerable asset for the Village.

1. **Football Club (Matthew Quinn)**

The First, Reserves and Veterans teams completed their league campaigns - all three promoting the village and surrounding area with pride.

All teams showed significant signs of improvement, with the Reserves securing their first league win for a number of years, a 4-3 thriller against Hickling Young and Old.  We have had a steady flow of players joining the teams, hopefully we will manage to keep them all for next year!  This included Glenn Russell, who joined us from the Walking Football group - initially with the plan to join the Veterans when he becomes 35 over the summer, although he very easily slotted into the Reserves team.

The Veterans and First team have been playing their home fixtures at Aylsham Recreation Ground, the Veterans due to league requirements and the First team in an attempt to reduce the wear and tear on the pitch over the Winter.  The Reserves have remained loyal and have played all their fixtures at the Village Hall.  The plans are to commence training at the Village Hall now that the evening are becoming lighter - so we look forward to sharing the pitch with the walking footballers.

Massive thanks are due to the Erpingham Leisure Hub and the Village Hall Committee for their kind purchase of a new storage unit.

Once we have moved all of the appropriate items out of the changing room I will complete the clean-up and refurb of this area. Apologies that this hasn't progressed sooner.

Finally an update in relation to the break in that I found and reported last year.  I have today had a letter through from the investigating officer confirming that two individuals have been sentenced to 2 years and 4 months imprisonment for a number of offences, Conspiring to Commit Burglary Other Than a Dwelling (BOTD). So good to know that the police were able to act on our information.

Apologies for not being able to be there tonight and for not having a fuller report for you - we are continuing to move forward, sometimes in very small steps, but when I look around and see how many other local teams have folded I do take pride in the fact that we are still here representing the village.

1. **Parish Council**

It was stressed that the Village has some of the best facilities in the District, with the Hall, Playground, Playing Field and the MUGA.

1. **Play Area**

The area was rotavated and weed killed this year and brambles cut back. The equipment poles and fence have been painted and some running repairs have been made to the fencing and to a couple of the items to keep them safe. Three poles have been replaced by the installers.

1. **Women’s Institute (Ruth Elliott)**

The Erpingham with Calthorpe WI currently has 29 members, who meet on the fourth Wednesday of the month at the Erpingham Village Hall.

During the last year, we faced some unexpected challenges, the most devastating being the sudden loss of Christine Jope, who was not only a member of the WI, but was a past President. We would like to thank the Erpingham with Calthorpe Parish Council for giving us permission to plant some snowdrops under the hedge, on their grounds, in her memory.

Compared to this, any other challenge seems to fade into relative insignificance, but we were challenged again, when we realised that although the WI is a vibrant and active group, we were all so busy … too busy… that we could not find enough people who had the time to be on the committee. Without a committee, there would be no WI. That may not seem much to you, but it’s kind of a big deal for us.

Eventually, and it was right at the eleventh hour, enough people gave up other activities to make the time to be on the committee, and now we’re firing on all four cylinders.

Last year, we had a wide variety of speakers, outings, competitions, workshops and other events to provide something of interest to everyone. There was a cricket match -the walking footballers versus the WI and friends’ team – played here on the Parish Councils land in the blistering heat of the hottest Summer we’ve had for ages. We raised money for various charities and created the Erpingham WI walking map. We did litter picks around the village and celebrated Norfolk Day… and much, much more.

Our WI groups include a book club, art group, lunch club, craft group, competition group, walking groups and Nordic walking groups.

And as far as I remember, we did not sing Jerusalem once.

The WI continues to grow and thrive, and while there are outings to go on, interesting people to listen to, friendships to make and keep, skills to share and develop, competitions to enter and cake to eat, the Erpingham with Calthorpe WI will continue to flourish... and we’ll make sure we have fun doing it.

**200 Club**

In the past year £1100 has been raised for Village Hall Funds which is a great achievement. Membership has dropped in the last 12 months due in part to people moving out of the area.

1. **Playground**

The committee had a couple of work parties in the playground this year one to paint all the woodwork, the other to weed and treat the Mares tail. The painting highlighted the poor state of the fencing and the safety report has highlighted the need for major refurbishment and replacement of the majority of the equipment poles in the near future. It was agreed that going forward the committee should take this up with the Parish Council.

1. **Erpingham Sports Hub (Bill Goreham)**

**Background**

Established in May 2015 through the North Norfolk District Council / Sport England Clubs and Hubs initiative, Erpingham Leisure Hub has been independently run by local volunteers since October 2015, promoting and supporting engagement in sport and physical activities for all members of the community.

**Working Practices**

The Hub provides a number of core activities (Carpet Bowls, Short Mat Bowls, New Age Kurling, Pilates and Walking Football), in addition to supporting secondary activities (e.g. Walking Netball) with publicity and marketing. The Hub also has the capacity to assist any individual or group wishing to deliver additional sports within the parish.

**Finance**

Initially supported by grants from various local organisations, the Hub has become self-supporting through subscriptions and fund raising.

**Current Activities**

***Carpet Bowls*:** Erpingham Village Hall, Tuesday evenings, 7:30pm (Sept to April)

Another successful season, attracting 10 - 12 players per session. Although a number of our stalwarts regrettably had to drop out during the year, their places were filled with new participants who soon became ‘hooked’.

***New Age Kurling*:** Erpingham Village Hall, Wednesday evenings, 7pm (monthly, Sept to April) and available on request

This is a new sport for the village and has taken off surprisingly well, with turnout usually between 12 -16 regular players. A recent Wednesday afternoon session proved to be just as successful.

***Pilates*:** Erpingham Village Hall, Monday mornings, 9:30am

Continues to be well attended with 10 -15 regular participants. To avoid the gaps caused by school holidays, there is now a DVD-guided session whenever the instructor is unable to attend, which has resulted in core numbers not dropping below 10 per session.

***Short Mat Bowls*:** Erpingham Village Hall, Monday afternoons, 2pm (Sept to April)

This is another new sport to the village which has been very popular, with a regular turnout of 10 -14 players. Despite not starting until January 2019, feedback indicates that a further session on a Friday afternoon may be justified in September.

***Walking Football*:**

Erpingham MUGA - Tuesday evenings, 7:30pm and Wednesday mornings,10am.

Now with 50 regular participants over the two sessions, and two notable achievements this year, despite an overall emphasis on the recreational and social benefits of the game:

* *The WFA National Tournament* - our *Over 60s* reached the semi-final stage of the national finals as Eastern regional champions
* *Norwich SOCA Seniors Charity Tournament -* our *Over 65s* were runners-up following a narrow defeat in the final

***Walking Netball*:**

Erpingham MUGA, Wednesday evenings, 6:30pm and Friday mornings, 10:30am.

A new activity provided by an independent coordinator who is assisted by the Hub with marketing and publicity.

**Summary**

The Hub continues to grow in terms of activities and participant numbers, playing a significant part in supporting the Village Hall and MUGA, and developing a positive working relationship with the respective management committees.

**9. Management Committee for 2019**

The Committee Members present indicated that they would be willing to serve on the Committee again, so the Committee was returned en bloc. Jinny Wells agreed to continue as chairperson and John Snelling agreed to continue as secretary and Richard Harden agreed to continue as secretary and were duly elected unanimously.

1. **Any Other Business**

Stephen Green asked if a list of officers of the committee could be displayed with contact numbers for members of the public to contact with issues. This was agreed unanimously.

John Snelling agreed to review the constitution document and bring it up to date ready for the next AGM.

1. **Date Time and Place of Next Annual General Meeting**

 TBA